

TUSCOLA TOWNSHIP

8561 Van Cleve Road P.O. Box 1702 Vassar, Michigan 48768 Tod Facker - Supervisor Robert Verbeek - Treasurer Michelle Hicks - Clerk Sarah Barber - Trustee Jim Rodammer - Trustee

Assessor's Office Accessibility Policy pursuant to PA 660 of 2018

MCL 211.10g

- (i) A taxpayer may submit inquires directly to Supervisor/Assessor Tod Fackler, 989-871-4507 or <u>clerk@tuscolatownship.org</u>.
- (ii) The estimated time to respond to any inquiries made under section (i) is seven business days.
- (iii) A taxpayer may arrange a meeting with the Assessing Department for the purpose of discussing an inquiry in-person by calling 989-871-4507 or emailing clerk@tuscolatownship.org.
- (iv) Requests for inspection or production of records maintained by the assessor's office should be made to the Township in-writing by mail or personal delivery to the Township Hall during open hours or by emailing clerk@tuscolatownship.org. A Freedom of Information Act request may be required.
- (v) The Assessor's office is open by appointment only at the contact information provided in section (i).

Adopted by the Tuscola Township Board of Trustees at their meeting held on ______ \(\frac{\mathcal{H}}{-16-2} \) \(\frac{\mathcal{H}}{\sum} \) by a majority vote.

Michelle Hicks

Tuscola Township Clerk